

**Series Authority Records
Coding and Examples**
(rev. Oct. 2005)

SERIES CODING (for more details, see *MARC21 format for authority data*, 1999 ed.)

008 (fixed field)

Numbered or unnumbered series

a Numbered
b Unnumbered
c Numbering varies
n Not applicable
[blank] No attempt to code

Type of series

a Monographic series
b Multipart item
c Series-like phrase
n Not applicable
z Other
[blank] No attempt to code

644 __ Series analysis practice

\$a Series analysis practice
 f Analyzed in full
 p Analyzed in part
 n Not analyzed

\$d Volumes/dates to which analysis applies; Exceptions
\$5 Institution/copy to which field applies

645 __ Series tracing practice

\$a Series tracing practice
 t Traced as a series added entry
 n Not traced as a series added entry

\$d Volumes/dates to which tracing applies; Exceptions
\$5 Institution/copy to which field applies

646 __ Series classification practice

\$a Series classification practice
 s Volumes are classified separately
 c Volumes are classified as a collection
 m Volumes are classified with main or other series

\$d Volumes/dates to which classification practice applies; Exceptions
\$5 Institution/copy to which field applies

VOYAGER EXAMPLES

Some basic tips:

- If no Series Authority Record (SAR) exists in Voyager for a given title, always search for a Voyager monographic check-in record
- Always read any 667 notes very carefully

1. f/t/s (CSP = Cat-as-sep; for most f/t/s, there are no check-in records)

008 __ Type of series: a
 Numbered/Unnumbered series: a
 130 _0 Colección Nuevo amanecer
 642 __ 2
 644 __ f
 645 __ t
 646 __ s \$5 UR

Bibliographic records for SARs with **645 t** can have the following fields:

440 _0
 490 1_ AND 830 _0

If the series authority record has:	Then the bibliographic record will have:
100 [1_ or 0_] \$a [personal name]. \$t [title]	490 1_ and 800 [1_ or 0_] [etc.]
110 [1_ or 2_] \$a [corporate body]. \$t [title]	490 1_ and 810 [1_ or 2_] [etc.]
111 2_ \$a [conference name]. \$t [title]	490 1_ and 811 2_ [etc.]

2. f/n/s (CSP = Cat-as-sep; for most f/n/s, there are no check-in records)

008 __ Type of series: a
 Numbered/Unnumbered series: a [NOTE: 642 is not required in an f/n/s record, even if it's numbered, according to *MARC21 format for authority data*, 1999 ed.]
 130 _0 Aquí poesía
 644 __ f
 645 __ n
 646 __ s \$5UR

Bibliographic records for SARs with **645 n** will always have the following field:
 490 0_

3. f/t/c (ANLA = Analytic; look for a check-in record)

008 __ Type of series: a
 Numbered/Unnumbered series: a
 090 __ K1 \$b .B754p \$5UR
 130 _0 Prawo (Wroclaw, Poland : 186)
 642 __ 195
 644 __ f
 645 __ t
 646 __ c \$5UR

4. n/n/c (Serial; for most serials, there are no authority records)

008 __ Type of series: z
 Numbered/Unnumbered series: a
 130 _0 Lusotopie
 644 __ n \$5UR
 645 __ n \$5UR
 646 __ c \$5UR
 667 __ UR: treat as straight serial
 667 __ 07-aox-4955

5. n/n/c (Monographic set; look for a bibliographic record or, for some older titles, a check-in record)

008 __ Type of series: b
 Numbered/Unnumbered series: a
 050 __ BX1749 \$b .B4614 1990 \$5UR
 100 0_ Bernard, \$c of Clairvaux, Saint, \$4 1090 or 91-1153. \$t Works. \$l French & Latin. \$f 1990
 642 __ 1
 644 __ n \$5 UR
 645 __ n \$5 UR
 646 __ c \$5 UR

6. earlier/later titles (Important for series title changes)**Earlier title:**

130 _0 Acta Universitatis Wratislaviensis. \$p Prawo
 530 _0 Prawo (Wroclaw, Poland : 186) \$w b [indicates that there is a separate record for the later title]

Later title:

130 _0 Prawo (Wroclaw, Poland : 186)
 530 _0 Acta Universitatis Wratislaviensis. \$p Prawo \$w a [indicates that there is a separate record for the earlier title]