



Mark Weber Jazz Photographs

Training & Information
Session
May 8, 2009
UCLA Library Cataloging
& Metadata Center

Background

- 211 photographs, mostly black & white
- Taken by Mark Weber
- Dates range from 1970s to 1990s (but most were taken between 1976-1985)
- Focus on experimental jazz musicians
- WYSIWYG (i.e. Performing Arts Special Collections does not have more information)

DLCS

- New address:
<http://dlcs.library.ucla.edu>
- Some new Search features
- Forget your account/password?
Contact Claudia (or John, if Claudia is not available)



Titles



- Titles have been supplied, but need improvement
- Construct informative titles (i.e. something that would make sense in a Google search results list)
- Remember to “qualify” the titles ([descriptive] or [inscribed])

Identifiers

- Do NOT delete AltIdentifier.local (UCLAMUS_250_ ...)

AltTitle	Please select a qualifier... ▼		
AltIdentifier	local	UCLAMUS_250_00143	<input type="checkbox"/>
Subject	Please select a qualifier... ▼	Please select a Subject ▼	

- There are other fields that should not be deleted – more in a bit...

Subjects

- TGM: Use to index the type of event (e.g. Memorial rites & ceremonies) and *significant* musical instruments in the images
- LCSH: Use to index the type of musician, and where they were from (if known)
- Qualify as descriptive Topic or concept Topic



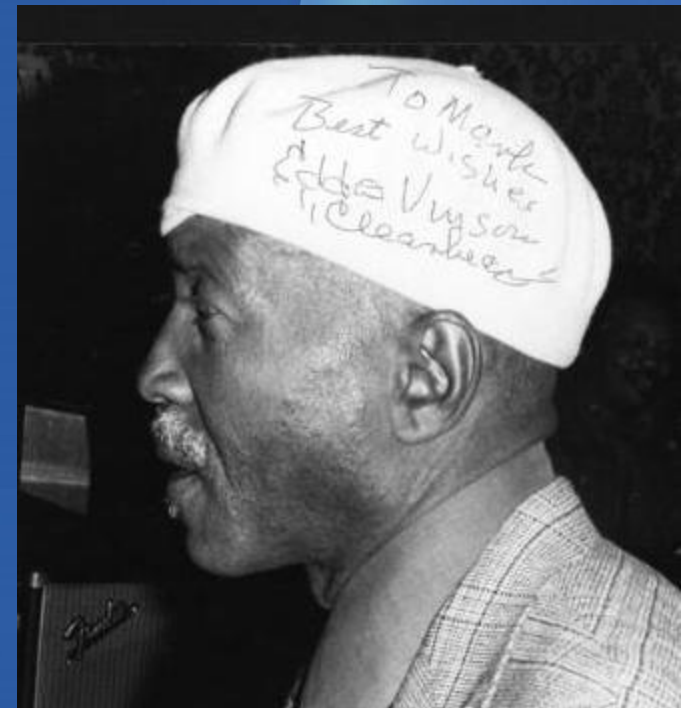


Names

- Names of musicians & bands must be entered under the Names element, even when they are subjects of the images
- Qualify as Name.subject
- Do authority work in LCNAF

Descriptions

- Do not delete existing notes (e.g. “Autographed.”)
Do feel free to correct or enhance them
- Add Description.note to
provide a concise description
of the image
- Include information you have
found through research, but
didn't add to the Title



Dates

- All records should have a Date
.normalized and .creation
- Use Google and/or any other
information source to narrow dates down if
possible



Type



- If necessary, add
Type.typeOfResource: still image
- Add Type.genre with the AAT term for the genre of the original resource – i.e. *black-and-white photographs* or *color photographs* as appropriate

Format

- Format.dimensions was used to record the dimensions of the original photograph. No need to convert to metric units
- Add Format.extent: 1 photograph : b&w *or* 1 photograph : color



Language

- Very few of these, if any, have significant linguistic content
- Generally, use ISO language code *zxx* (No linguistic content)
- Would a user need to understand a particular language to interpret the resource?



Relation

- Add Relation.isPartOf
Mark Weber Jazz Collection
(Collection 250). Performing Arts
Special Collections, University of California,
Los Angeles.



Coverage

- Do not delete Coverage.spatialLongitude/Latitude!

Coverage	spatialLatitude	34.053199
	spatialLongitude	-118.256053

- Add or correct Coverage.geographic when known

Rights

All photographs should have the following Rights elements:

- Rights.copyrightStatus: copyrighted
- Rights.permission: Y



That's (almost) it!

- Adding CVs
- Any questions?
- Thanks!

