

Catalogers Group
Thursday, September 11, 2003

Present: Gia Aivazian, Sharon Benamou, Kathy Brill, Valerie Bross, Beth Feinberg (recorder), Claudia Horning, Laura Horwitz, Janice Matthiessen, Renée McBride, Luiz Mendes, Caroline Miller, Jeff Morehead, Nancy Norris, Hao Phan, Jean Rashedi, John Riemer, Angela Riggio, Rita Stumps.

1. Discussion of additional items sought in the ILS contract.

PSC and AdCon agreed on the ILS development priorities: Default Boolean AND operator, Keyword in Heading, Subfield separators for browse subject displays. Promises for Day 1 include Unicode capability, wildcard searching (e.g. 'wom?n'), and the ability to re-sort lists in the staff client. There is still no signed contract yet. MARS processing will cost between \$200,000-\$300,000. John will ask Sara Layne about continued FTP load of OCLC records and the extent of capabilities we will have with use of subfield in the 049 field when importing records from OCLC to the new client.

2. Update from ACCM meeting this week.

ACCM is forming a task group for data migration; this will be divided into groups, one focusing on Circulation and a second for all other data; there may be a third group for authority data. Group members should have strong knowledge of MARC and familiarity with where data is stored in our system.

3. Planning for 9/15 meeting with Gary Strong

John Riemer reported on Gary Strong's summary of his Deans retreat. Strong had met some of the Deans beforehand. The retreat papers and discussions were substantive, and Strong suggested reading the "UCLA Competitiveness Task Force Report" (see http://www.magazine.ucla.edu/year2003/spring03_02.html OR go to the online *Voice of the Faculty* newsletter <http://www.senate.ucla.edu/SenateVoice/Issue4/emailmay04.htm> and click on link to the report <http://my.senate.ucla.edu/intranet/uploads/CTF-FinalReport-04-15-03.pdf>). Strong wants the campus to perceive the Library as stable now, and wants us to tie in to campus initiatives. Strong also announced that Janice Koyama will serve as Deputy UL through December.

EVC Dan Neuman wants budget information in to him by this December, so that our allocation will be known by June 30, for the following year.

Our department meeting with Gary Strong will be held in West Electronic Classroom, 10-12, Sept. 15. First the Section Heads will speak briefly about their respective sections; Angela Riggio will speak on the Digital Library Federation E-Resources Management

Initiative she has been involved in; then Strong will speak to our list of questions and any follow-ups. John Riemer turned in a summary Annual Report to Strong.

4. Update on Consolidation Planning for the Cataloging Center

The department is still on target for the October 1st consolidation. We have a floor plan, and new and existing phone numbers have been reassigned. David Leonian has a copy of the floor plan so that he can make arrangements for electricity and other computer needs. The physical move will be done by professional movers. The department still needs to figure out the needs for desks and partitions. Our current department group needs to be organized before we integrate the new members in.

During discussion, Monocats expressed a willingness and interest in completing a first-phase move prior to a larger October 1 move.

We are still in the process of figuring out workflows for Science and Arts materials.

Respectfully submitted,

Beth Feinberg