

Minutes: Catalogers Group
Thursday, October 2, 2003: 2:30-3:30 p.m.

Present: Valerie Bross (recorder), Beth Feinberg, Joan Flintoff-Lopear, Cheri Folkner, Claudia Horning, Chamya Kincy, Gia Aivazian, Janice Matthiesen, Caroline Miller, Nancy Norris, Paul Priebe, Sara Layne, Jeff Morehead, Louise Ratliff, John Riemer, Barbara Rudich, Rita Stumps

Agenda:

1. Welcome:

John Riemer welcomed everyone to the first Catalogers Group meeting of the UCLA Library Cataloging Center.

2. Brainstorming ideas for coping with the additional 5% budget cut (John Riemer)

John Riemer summarized the context for the current budget discussion: A preliminary proposal is due by mid-December. This period is about half of the time allowed for the last round of budget cut discussions (which took place Feb.-July 2003). Given the situation, what ideas could be pursued?

a. Re: unmet service needs or more efficient use of existing staff

- 1) Existing jobs: As current staff leave, look at the scope of job responsibilities for positions for possible re-evaluation & expansion
- 2) ILS: Re-consider workflows to take advantage of efficiencies offered by new ILS
- 3) ERDb: If the various UC ERDb's could be amalgamated, a lot of time & effort could be avoided

b. Re: Additional funding sources

1) Fund-raising

- a) Need creative, organized publicity for fund-raising
- b) UCLA Foundation: How could UCLA Foundation help raise funds?
- c) Special Collections could coordinate special events for fund-raising that would create a greater sense of responsibility among donors
- d) Endowed positions: Should work to establish endowed positions in the library, e.g., for Head of Special Collections or for the AUL for Science. Should work with donors to provide limited-period salaries (e.g., 5 years)
- e) Should capitalize on UCLA titles with: Times/Mirror; Ahmanson-Murphy Foundation; Carnegie
- f) Should target alumni for support
- g) Should increase publicity at campus events. E.g., at the LA Book Festival, the library should have a booth

2) Friends of the Library:

- a) Could the FotL play an expanded role in fund-raising? Ex.: live auction of high-value unwanted gifts?
- b) In the past, the Art Library Friends ran a shop & contributed the proceeds to the library. Could library-created products be featured (e.g., Special Collections photos for stationery cards)?

3) ILL: UCLA is a net-lender; could ILL fees be expanded?

4) Grant money: The library is assisting faculty in digital projects; should this be reimbursed (i.e., could faculty be encouraged to include the library costs in grants?)

- 5) Library digital storage: Should academic departments fund this?
 - 6) Partnerships: Should investigate partnerships with other libraries
 - 7) Library as regional center for library instruction: If library schools do not teach the necessary courses, perhaps the Cataloging Center could provide instruction for entry-level catalogers, e.g., in company libraries
 - 8) Reference: Some libraries (e.g., NY Historical Society) provide Reference service for 20 min/person. For more extended research needs, customers pay the library for research
 - 9) Cataloging: Could Cataloging Center get the contract as a regional cataloging center for UC libraries (e.g., Merced) particularly in cases of need for catalogers with special language skills or expertise (e.g., cartographic materials)
3. Update on new system implementation activities (Sara Shatford-Layne)
- We are in the early stage of planning. The contract is expected to be signed any moment.
- a. As part of the contract, the ILS company will be expected to have certain functionality in place by Day One; and to continue development for other functions.
 - 1) Day One Expectations
 - a) Working Unicode implementation
 - b) Keyword indexing of holdings record for staff use (but not available to OPAC until Apr. 2006)
 - c) Ability to index any field in the authority record
 - 2) Delayed Implementation
 - a) Keyword in heading in staff mode (to come 2005:Jan)
 - b) Keyword in heading in OPAC (2006:Apr.)
 - c) Default “and” in OPAC search (2006:Apr.)
 - d) Subfield separators in subject display (2006:Apr.)
 - e) Wildcards (2005:Jan)
 - b. Additional comments:
 - 1) LC has recently put up a search for “Author by Title.” If you search by “Twain, Mark” then the search sub-sort is by 240 or 245 field
 - 2) Data Migration:
 - a) If you are interested in participating but don’t make the team, you can still be involved. We will involve people in review the specs.
 - b) Data Migration should be easier this time, since the data is in MARC format for bib, auth, and holdings
 - c) Reports will be posted to the Staff Intranet Page
 - 3) Orion1 Archive
 - a) Migrating the Orion1 archive would cost \$25,000. Currently under discussion: Do we still need the Orion1 Archive?
 - b) Question: Currently, binding-related information for Special Collections materials is available through the Orion1 Archive (through old IP records). It is also available through DRA Classic, but not searchable. How will this information migrate to the new ILS?

Possible dates for additional Catalogers Group Meetings this month: October 9, 16, 23